



VOICE FESTIVAL UK: COMMUNITY PROGRAMME MANAGER

About the Festival

Founded in 2008, The Voice Festival UK is a registered charity which exists to encourage the development of a cappella singing in the UK. This is achieved in a range of ways - through raising awareness of the art form and recruiting new singers and audiences, by supporting a cappella singers and providing opportunities for them to learn and develop their skills, and by building a cappella communities throughout the UK. We place excellence and accessibility at the heart of all we do.

About the Community Programme

From 2008-15 the Voice Festival UK Community Programme has provided a wide range of opportunities for Community singers and a cappella supporters, such as:

- Regional workshops and master-classes
- A nationwide competition
- Performing opportunities such as showcase concerts at the Edinburgh Fringe, Kings Place and the Southbank Centre, as well as slots supporting top professional groups, such as The Magnets, The Swingle Singers and The Real Group
- Advice, contacts, financial support, networks and resources for those looking to start or develop a group
- Recording sessions and opportunities to be featured on a compilation album
- Event management training and support for group managers and aspiring workshop leaders
- Nurturing the development of local networks, such as a cappella societies and mentoring programmes

About the Role

The Voice Festival is currently recruiting to fill some gaps in our team of passionate, driven and committed volunteers to help deliver an exceptional programme over the next year. The Community Programme Manager will be a key member of this team, playing an important role in shaping the charity's future at an exciting time in its development.

They will devise, in liaison with the Voice Festival's Board of Directors and Programmes Manager, a strategy for the Community Programme 2015-16, and be responsible for delivering this programme, including:

- Developing an offer for Alumni of the Youth and University programmes in conjunction with rest of the team
- Management of relationships with Community participants, VF-UK artists and practitioners and external stakeholders, as well as working closely with the other members of the VF-UK team
- Working with wider team to deliver events that include Community groups (including Festival Weekend)
- Working with Resources Team to meet the needs of our Community Participants

There will also be the opportunity for you to get involved with the major projects that the team are running this year, which include:

- Festival Weekend - the biggest event of our calendar including the University, Youth and Community Competition Finals
- Partnerships - developing relationships with other organisations to deliver a cappella opportunities across the UK
- Communications & Digital - developing our online presence and offer
- Building Institutional Knowledge & Systems - working to make the organisation as resilient and efficient as possible
- Developing a sustainable financial model - insuring a stable financial future for the charity
- Developing a Future Youth Engagement Strategy - developing an understanding of how a cappella can be open and accessible to young people

About You:

The ideal person would have:

- Commitment to providing high quality and accessible opportunities for Community a cappella singers
- Some experience of arts and/or education project management, including budgeting and scheduling
- Excellent organisational and communication skills
- A positive and practical attitude, including taking initiative, creative thinking and problem-solving
- Good teamwork skills with a collaborative and collegiate approach

The role is part-time, and the extent of the Programme Manager's time commitment will depend on the individual's availability. All Voice Festival staff are unpaid volunteers, though reasonable expenses will be reimbursed as agreed.

For further information, please contact us at voice@voicefestival.co.uk